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**THE VILLAGE OF ROBBINS**

COOK COUNTY, ILLINOIS

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**ORDINANCE**

No. \_\_\_\_6-27-23 B\_\_\_\_

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**AN ORDINANCE ESTABLISHING A COMMUNITY SERVICE OFFICER FOR THE  
VILLAGE OF ROBBINS, COOK COUNTY, ILLINOIS**

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DARREN E. BRYANT, MAYOR  
SHARON S. DYSON, VILLAGE CLERK

DAVID R. DYSON  
ERNEST MAXEY JR  
TIFFANY S. ROBINSON  
GREGORY N. JACKSON  
MICHAEL COLLIER SR.  
THOMAS HARPER JR.  
Board of Trustees

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## VILLAGE OF ROBBINS - ORDINANCE NO. 6-27-23 B

The Corporate Authorities of the Village of Robbins, Cook County, Illinois, hereby ordain as follows:

### SECTION I. COMMUNITY SERVICE OFFICER.

A. **Establishment of position.** Upon the request of the Chief of Police, the Mayor may appoint, with the advice and consent of the village board, community service officers to serve as described in this section. Community Service Officers shall be governed in accordance with 65 ILCS 5/3.1-30-20. Before the appointment of a community service officer, the officer must have a background check conducted, take a drug test take and the person's fingerprints shall be taken. No person shall be appointed as a community service officer if that person has been convicted of a felony or other crime involving moral turpitude. The Mayor may terminate appointment as a community service officer at any time.

B. **Appointment.** Community service officers shall be appointed from time to time by the Mayor with the advice and consent of the Village Board as defined by this code. A community service officer will be employed on a part-time basis, as needed, and shall not function on a full-time basis. A community service officer shall be considered an "at will" employee subject to removal at any time. A community service officer shall not be under the jurisdiction of the Fire and Police Commission.

C. **Status.** Community service officers shall not be "conservators of the peace," as defined in 65 ILCS 5/3.1-15-25, and shall not have the powers to 1) arrest or cause to be arrested, with or without process, all persons who break the peace or are found violating any municipal ordinance or any criminal law of the State; 2) commit arrested persons for examination; and 3) detain arrested persons in custody. Community Service Officers shall not carry a firearm while on duty. Community service officers shall not be considered to be members of the regular police department and shall not supplement members of the regular police department of the village in the performance of their assigned and normal duties except as otherwise provided herein.

D. **Uniforms and Identification symbols.** The uniform and identification symbols worn by a community service officer shall be different and distinct from those uniforms and symbols used by regular members of the police department of the Village of Robbins and shall be selected and chosen by the Police Chief.

E. **Firearms.** Community service officers shall not nor are authorized to carry a firearm while on duty.

F. **Training.** A community service officer must be able to successfully complete and pass all requirements for a community service officer as administered by the State Law Enforcement Training and Standards Board and as required by the Village. A community service officer may be required to attend additional training as deemed necessary by the Police Chief and/or designee. A community service officer may be expected to pay for all training or testing that is not reimbursable.

G. **Supervision.** A community service officer shall perform duties as deemed necessary by the Police Chief to serve the law enforcement needs of the Village. Community service officers shall, at all times during the performance of their duties, be subject to the direction and control of the Police Chief and/or his designee.

H. **Compensation.** A community service officer will be paid the hourly compensation for services as provided and authorized by the Village Board of Trustees. A community service officer may be expected to pay for his or her own uniforms, training, and other equipment necessary to perform assigned duties.

I. **Power and Duties.** Community service officers shall be assigned to perform the following duties in the Village of Robbins:

1. Aid in traffic control
2. Assist the records department;
3. Village ordinances and parking enforcement;
4. Fingerprinting for non-criminal purposes;
5. Attend and aid with village meetings and court hearings;
6. Assisting with premise checks (House Watches) as requested for residents who are out of town;
7. Conduct welfare checks;
8. Perform court and messenger services;
9. Assist with evidence transportation to the crime lab as needed;
10. Aid in control of natural or man-made disasters;
11. Aid in case of civil disorder as directed by the Chief of Police; and
12. Any and all duties requested by the Chief of Police and/or his designee.

J. **Residency requirement.** A community service officer must be a citizen of the United States and shall reside within the boundaries of the counties of Cook, Lake, DuPage and Will.

**K. Qualifications.**

- (1.) A community service officer must be of temperate habits, of sound health and must be physically able to perform assigned duties. A community service officer must provide fingerprints, must submit to and successfully complete a background check and drug testing. A community service officer may not have an arrest and/or conviction for a felony crime or other crimes involving moral turpitude. Community service officers must possess a valid state driver's license.
- (2.) A community service officer must be at least 17 years of age. A community service officer must have at least 20/100 vision correctable to 20/20 and be void of color blindness; must have a high school diploma or G.E.D. if 18 years or older; must be able to read, write, speak and understand the English language.

**SECTION 2.** That if any section, paragraph, clause, phrase, or part of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining provisions of this ordinance, and the application of these provisions to any person or circumstances shall not be affected thereby.

**SECTION 3.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed insofar as they conflict herewith.

**SECTION 4.** That this ordinance shall be in full force and effect from and after its passage as provided by law.