

The following projects listed below are examples of projects that **must** be performed by a licensed contractor.

- ❖ Upgrading electrical system
- ❖ Dual voltage smoke detectors
- ❖ Driveways and sidewalks (plat of survey required)
- ❖ Any alterations to plumbing and mechanical systems
- ❖ Garage (demos / new construction) plat of survey required
- ❖ Above ground permanent pool and inground pool (plat of survey required for pool placement, sizing and fencing). A minimum 5 ft. or maximum of 6 ft. high fence is required.
- ❖ New and replacement patios (plat of survey is required)
- ❖ Porches/decks (plat of survey and specifications are required)
- ❖ Siding, fascia and gutters
- ❖ Window and door replacement
- ❖ Flood protection and waterproofing
- ❖ Roofing (tear offs and shingle replacement)
- ❖ Furnace
- ❖ Electrical repairs/wiring, replacements or upgrades

ALL CONTRACTORS &/OR TRADESMEN *MUST* BE LICENSED BY THE VILLAGE PRIOR TO DOING ANY WORK WITHIN THE VILLAGE OF ROBBINS.

PERMITS ARE ALSO REQUIRED FOR THE FOLLOWING PROJECTS:

- All new construction projects (Architectural plans are required)
- Rehab work
- Demolition to any structure
- Excavating
- In-ground sprinkler system
- Sewer(s)
- Whole yard landscaping
- Fences, Plat of survey is required
- Home alarm systems
- Water Heaters, Furnaces

Any questions regarding permits for any type of work not mentioned in this brochure please call (708) 385-8940 x233 *ALL INSPECTION REPORTS ARE AVAILABLE IN USUALLY 3-5 BUSINESS DAYS.*

Please schedule accordingly.

**CALL J.U.L.I.E.
1-800-892-0123
TO LOCATE UTILITIES
PRIOR TO DIGGING**

VILLAGE OF ROBBINS

❖
BUILDING DEPARTMENT

❖
**3327 W. 137TH STREET
ROBBINS, IL 60472**

Phone: (708) 385-8940 x233

Fax: (708) 385-8949

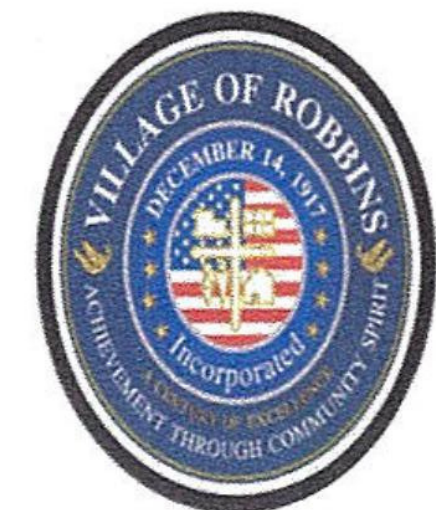
Email: inspectionervices@robbins-il.com

**Hours: Monday – Friday
9:00AM – 3PM**

**RESIDENTIAL & COMMERCIAL
PERMITS REQUIREMENTS**

Based on:

- **International Building Code**
- **National Electrical Code**
- **International Plumbing Code**
- **International Mechanical Code**



Dear Homeowners and Community Stakeholders:

This brochure is meant to provide you with useful information regarding any work that you plan to do. Please feel free to contact our office for clarification or any questions that we have not addressed here.

You are allowed to do some work on your own home and not hire a contractor. It is advised that if you have assistance from a friend or family member that you must be present and working at all times when work is being done.

If you do hire a contractor or tradesmen, they **must be licensed with the Village of Robbins**. The Village of Robbins does not recommend the use of any one contractor, but our office will be happy to provide you with a list of contractors that have secured their license with the Village of Robbins.

PERMITS MUST BE SECURED BEFORE THE START OF ANY WORK! PLEASE ALLOW 24 - 48 HOURS TO PROCESS PERMITS!

WORKED PERFORMED UNDER A PERMIT IS SUBJECT TO INSPECTIONS DURING AND AT THE COMPLETION OF THE PROJECT.

The following projects listed below are projects that homeowners are allowed to do on their homes **without** a permit.

- Minor tuck pointing
- Painting
- Wallpapering
- Tiling
- Carpeting
- Cabinets & countertops
- Finish work
- Swings & other playground equipment(not requiring concrete footings)
- Window awing's supported by an exterior wall which do not project more than 54 inches from the exterior wall and do not require additional support
- Replacement of lighting fixtures, switches and wall receptacles
- Portable heating, cooking or clothes drying appliances
- Clearing of stoppages or the repairing of leaks in pipes, valves or fixtures, and the removal and reinstallation of toilets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes, vents or fixtures.

The following projects listed below are the only projects homeowners can do **by** securing "**Hold Harmless Homeowners Permit**".

- Minor roof repairs (repairing of leaks and shingle replacements in an area no larger than 4 feet by 4 feet.
- Handicap ramps (with detailed drawings and specs)
- Replacement of hot water tank
- Minor concrete repairs: (no larger than 50 sq. ft)
- Sheds (up to 120 sq. ft.) Plat of survey is required to determine correct placement of shed.
- Reinsulating attics and walls
- Fences. Plat of survey is required to determine correct placement of fence.

"Hold Harmless Homeowners Permit will only be awarded to the property owner, along with a copy of the homeowner's home insurance policy."